

2023

EXAM FOR FOREIGN STUDENTS FOR HIGHER EDUCATION IN TÜRKİYE (TR-YÖS) GUIDE

- Once you have completed your application procedures according to the rules stated in the Guide, please pay the exam fee. Please make sure that you check the information pertaining to your application at the related OSYM website: <https://tryos.osym.gov.tr>. Upon completing the application procedure, please print out the resulting form and keep it carefully since it may be needed at the later stages of the exam.
- Entering your application information into the ÖSYM system does not guarantee that you can apply for the exam. If you do not pay the exam fee in due time, your application will not be completed, and the application information you entered in the system will not be taken into consideration.
- **Admission of candidates to the exam buildings will be completed by 11:00 on the exam day. Candidates will not be admitted to the exam buildings after 11:00.**

The publication and implementation of this guide, which was prepared to determine the principles of the Exam for Foreign Students for Higher Education in Türkiye (TR-YÖS), was approved at the Higher Education General Board Meeting on November 22, 2022. Information on the new decisions taken by ÖSYM regarding the exams and the changes deemed necessary will be announced to the public on the ÖSYM website. For this reason, it is highly advised for those concerned to frequently check the ÖSYM website. In accordance with the 5th paragraph of the 7th article of the Law No. 6114, relevant explanations and announcements about the exam are made on the website of the Centre for Assessment, Selection and Placement Centre (ÖSYM). Announcements on the website are in the form of notifications to the candidates. Candidates applying for the exam are deemed to have accepted the regulations in the Guide and the relevant legislation.

Exam Date and Time

: January 29, 2023, 11:15

Application Period

: November 24- December 5, 2022

Exam Fee

For applicants from Türkiye, Azerbaijan, Germany, Saudi Arabia and the Turkish Republic of Northern Cyprus (TRNC)

: 800,00 TL

For applicants from Kyrgyzstan, Tunisia, Afghanistan and Kazakhstan

: 250,00 TL

For applicants from Uzbekistan

: 150,00 TL

(Since payments will be made by Credit Card, the payments made in USD and EURO by candidates applying from abroad will be equal to the amount in Turkish Lira calculated for the relevant country based on the exchange rate of the Central Bank of the Republic of Türkiye)

The exam fee must be paid by credit card/debit card at ÖSYM website using the “PAYMENTS” menu under “e-TRANSACTIONS”. The last day for exam fee payment is December 6, 2022.

Late Application Period

: December 13-15, 2022

Exam Fee for Late Application

: For applications made during the Late Application Period, the exam fee is paid on December 13-15, 2022 with a 50% increase.

Application and exam fee payment procedures end at 23:59 Turkish time.

ATTENTION: Apart from the fees in the guide; other fees to be collected from the candidates, including service fee, password reset fee, and objections to results/items etc. are determined by the ÖSYM Board of Directors and announced to the public on the ÖSYM website. A candidate who pays the fee, but does not apply, or whose application is considered invalid/rejected, or cancelled, or who does not or cannot take the exam, or who is denied the opportunity to sit the exam or is expelled from the exam hall, or who fails the exam, or who is disqualified for any reason, or who pays for any procedure which does not require payment or makes multiple payments for the same procedure, cannot claim the right to a refund of the fees paid. The responsibility for correct/incorrect payment of fees belongs to the candidate. Only the application service fee is charged to the applicants whose applications are made at the application centres, and no additional fee is charged for the password given. In accordance with the decision of the ÖSYM Board of Directors dated January 14, 2019, the application service fee and the exam fee are not collected from the spouses and children of martyrs and veterans.

OUR ADDRESS

Official, private and general correspondence concerning ÖSYM as a whole must be sent to

ÖSYM Başkanlığı 06800 Bilkent-ANKARA

ÖSYM Website

<http://www.osym.gov.tr>

Applicants must send all correspondence related to the TR-YÖS exam to
ÖSYM Sınav Hizmetleri Daire Başkanlığı (SHDB) 06800 Bilkent- ANKARA

TR-YÖS Candidate Portal (Application, information check, change etc.)

<https://tryos.osym.gov.tr>

Website for Score Reports:

<https://sonuc.osym.gov.tr>

Call Centre Phone :

444 ÖSYM - 444 67 96

ÖSYM Exam Coordination Offices:

The address and contact information of ÖSYM Exam Coordination Offices are available on the ÖSYM Website at <http://www.osym.gov.tr>.

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COUNTRIES

SAMPLE GENERAL PETITION

1. GENERAL INFORMATION, BASIC PRINCIPLES AND RULES

- 1.1. Exam for Foreign Students for Higher Education in Türkiye (TR-YÖS) has been designed for foreign students wishing to study in Higher Education Institutions in Türkiye. Depending on the results of this exam, they can apply to Turkish Institutions of Higher Education. This exam is developed and administered by the Centre for Assessment, Selection and Placement (ÖSYM). The Council of Higher Education will advise the higher education institutions to use the results of the TR-YÖS Exam, administered by ÖSYM, for the admission of students from abroad.
- 1.2. The exam will be delivered by ÖSYM on January 29, 2023.
- 1.3. The exam will start in all exam halls at 11:15 Türkiye local time. Candidates will be required to complete the exam in 100 minutes. Candidates will not be admitted to the exam buildings after 11.00.
- 1.4. Individuals meeting the below-mentioned requirements can apply for the exam.

Applicants - on condition that they are either in the last year of their secondary education or have completed it - who:

- a) hold the nationality of a country other than Türkiye (Stateless people and refugees may also apply),
- b) originally had Turkish nationality by birth, but have given up their nationality upon the approval of the Turkish Ministry of Domestic Affairs, and those who certify that they have been issued a blue card upon their request, which is given to those who have lost their Turkish citizenship upon their request (*Article 7 of the Turkish Citizenship Law No. 5901, states that "(1) A child born in or out of Türkiye from a Turkish citizen mother or father in a marriage union is a Turkish citizen."* Therefore, it is recommended that candidates who will apply for admission quotas from abroad study the Turkish Citizenship Law.),
- c) are former foreigners who acquired Turkish citizenship/ dual nationals in this situation,
- ç) hold TRNC citizenship and reside in the TRNC and have completed secondary education (high school) in the TRNC and have GCEAL exam results, and those who have or will have GCEAL exam results by registering and studying at colleges and high schools in other countries between 2005-2010,
- d) hold Turkish citizenship and have completed their secondary education in secondary education schools abroad excluding the TRNC (including those who completed it in Turkish schools opened by the Ministry of National Education in a foreign country other than the TRNC) on the condition that they pursued their secondary education abroad before February 1, 2013 and have completed the last three years of their secondary education (high school) in a foreign country excluding the TRNC, provided that they certify that they had been in the relevant country in the years coinciding with their secondary education period.

Since it is a requirement to have received secondary school education by residing in the relevant country during secondary school education, those who graduated from the Open Education High School Abroad program affiliated to the Ministry of National Education by documenting that they had been in the relevant country in the years corresponding to their high school education will be able to apply for the student admission from abroad, and they will also be able to take the TR-YÖS Exam.

- 1.5. The exam will be held in Turkish, German, English, French, Russian and Arabic.

- 1.6. TRNC citizens and those who have renounced Turkish citizenship/Blue Card holders, and foreign nationals who will enrol in secondary education schools in Türkiye from the 2022-2023 academic year (excluding embassy schools, international private education institutions in the MOBIS system, and foreign nationals attending secondary education schools in Türkiye as part of projects carried out by the Turkish Ministry of National Education), will be admitted to the higher education institutions in Türkiye only based on the results of the Higher Education Institutions Exam (YKS).
- 1.7. Methods and principles to be used in student admission to higher education institutions, such as countries' own national exams, international exams, and exams administered by specific universities, as well as their lowest scores, will be specified in the "Guidelines for Students to be Accepted from Abroad" **on the web pages of the relevant higher education institutions.** Candidates, who are in their last year of high school or have graduated, who want to receive an associate degree and undergraduate education in Türkiye with their own means within the framework of the quota for student admission from abroad, and who have the application requirements, and results from exams required by individual universities and approved by the Council of Higher Education, will be evaluated by the university if they apply directly to the university with these documents and other documents requested by the university.
- 1.8. TR-YÖS is valid for 2 years, beginning from the exam date.
- 1.9. All correspondence between ÖSYM and applicants must be in Turkish or English, and in Latin characters. ÖSYM is not responsible for late deliveries or postal losses of correspondence.
- 1.10. ÖSYM is not responsible for any housing or maintenance problems of students, nor is it responsible for securing a scholarship or a residence permit.
- 1.11. A candidate who pays the fee, but does not apply, or whose application is considered invalid/rejected or cancelled, or who does not or cannot take the exam, or who is denied the right to sit the exam or is expelled from the exam hall, or who fails the exam, or who is disqualified for any reason, or who pays for any procedure that does not require payment or makes multiple payments for the same procedure, cannot claim the right to a refund of the fees paid. The responsibility for correct/incorrect payment of fees belongs to the candidate.
- 1.12. Candidates are responsible for the accuracy of information as to whether they meet the necessary requirements or not. For applicants who provide inaccurate information, the scores they obtain will be deemed invalid.
- 1.13. Candidates are responsible for the accuracy of all the information they declare. Since the information given by the applicant will be taken as a basis for the application of the exam and the evaluation of the results, the applicant will be responsible for any consequences that may arise due to deficiencies or mistakes in the information written on the Application Forms. Candidates who make false/misleading statements in the Application Form will be disqualified. In the applications made at the Application Centres, the APPROVAL page is printed and given to the candidate to check before the application is completed. Therefore, the responsibility for any mistakes/inaccuracies in the information filled out in the application form by the application centre's officer belongs to the candidate. If it is determined that a candidate's statement does not comply with the truth, this candidate will forfeit all their rights from this exam, no matter how much time has passed since the exam.
- 1.14. In order for the exam results to be considered valid, the candidates must comply with all the rules in this guide, and the exams of the candidates who do not comply with the exam rules will be cancelled. Even after the exam, candidates who are found not to comply with these rules will have their rights arising from the exam results cancelled. Taking the exam and being successful in it does not give the candidates a right that is not included in the law, statute, regulation, and other legislation.

2. APPLICATION

Candidates wishing to apply for the exam can obtain the 2023-TR-YÖS Guide from ÖSYM's website within the application period. The Guide will only be available on the Internet. Applications that are received outside the application period, or sent by post, or delivered by hand will not be accepted.

A. DOMESTIC APPLICANTS

For candidates who hold a Turkish Identity Card with Photograph:

- *Candidates who do not have any registration in the ÖSYM Candidate Portal, and who have obtained a Turkish Identity Card with Photograph from the Population Directorates of the General Directorate of Population and Citizenship Affairs of the Ministry of Interior, can register in the ÖSYM Candidate Portal via the "e-Government Gateway" application with their e-Government password, without having to go to an application centre. Candidates in this situation will be able to make their online applications individually at ÖSYM's internet address <https://tryos.osym.gov.tr> within the application period without going to an application centre and complete their application by paying the exam fee within the period.*
- *Candidates who are both registered in the ÖSYM Candidate Portal and have obtained a Turkish Identity Card with Photograph from the General Directorate of Population and Citizenship Affairs of the Ministry of Interior can submit their applications without going to an application centre during the application period, whether they have a valid or invalid photograph (*) in the ÖSYM Candidate Portal. They will be able to make individual online applications at ÖSYM's internet address <https://tryos.osym.gov.tr> and complete their applications by paying the exam fee in due time. The photographs of the candidates in this situation in the ÖSYM Candidate Portal will be automatically updated with the photographs on the Turkish Identity Card during the application.*

Candidates with a Turkish Identity Card with Photograph can also apply for the exam at an application centre within the application period if they wish to do so.

Candidates who do not hold a Turkish Identity Card or a Turkish Identity Card with Photograph:

- *Candidates who have not obtained a Turkish Identity Card or hold a Turkish Identity Card without Photograph issued by the Population Directorates of the General Directorate of Population and Citizenship Affairs of the Ministry of Interior can make their online applications at ÖSYM's internet address <https://tryos.osym.gov.tr> and complete their applications by paying the exam fee within the application period without having to go to an application centre on the condition that they have a valid photograph in the ÖSYM Candidate Portal.*
- *Candidates who have neither obtained a Turkish Identity Card nor have a valid photograph in the ÖSYM Candidate Portal can apply for the exam at an application centre within the application period and can complete their application by paying the exam fee within the period.*

Candidates who have not yet obtained a Turkish Identity Card or who have a Turkish Identity Card without photograph can make their online application within the application period without having

to go to an application centre by updating their photograph in the ÖSYM Candidate Portal using their photograph on their Turkish Identity Card on the condition that they obtain a Turkish Identity Card with Photograph from the population directorates within the application period.

* **Valid photograph:** A photograph on the Turkish Identity Card or a photograph taken at an application centre in the last 50 months and approved by ÖSYM is **a valid photograph**.

APPLICATIONS AT THE APPLICATION CENTRE

For the applications made at application centres, it is mandatory for the candidate to go to the application centre in person. All Application Centres will receive applications on the official business days and during official business hours. The addresses of the application centres will be available on the ÖSYM website at <http://www.osym.gov.tr> within the application period. **(Identity documents without a photograph will not be accepted in the application.):**

Documents that candidates must bring with them to the application centre:

- Application form filled completely and accurately,
- Turkish Identity Card with Photograph or original passport with photograph that has not expired.

(In addition to the Turkish Identity Card and passport that has not expired, pink/blue cards of those who renounced Turkish citizenship with permission and their legal heirs, the original of the Turkish Republic of Northern Cyprus Identity Card with Photograph belonging to TRNC citizens who do not hold a passport, the original of one's national identity card, Temporary Identity Document "with photograph, signed-stamp" or with photograph, barcode-QR code" issued by the General Directorate of Population and Citizenship Affairs of the Ministry of Interior temporarily to those in the process of obtaining a Turkish Identity Card will be accepted. Former Turkish Identity Cards must have a cold stamp, an up-to-date photograph that will make the candidate easily recognizable by examiners, and a Turkish identification number. A passport must be valid. Former Turkish Identity Cards without a cold stamp, an up-to-date photograph that will make the candidate easily recognizable by examiners, and a Turkish identification number (identification number must not be typed by a typewriter or by hand, or added later.) and expired passports will not be accepted.

Except those; All other documents such as driver's license, professional identity cards, student identity cards **will not be accepted as valid identity documents.**

Candidates who do not have a Turkish Identity Card and do not have a valid photograph in the ÖSYM records must have their photograph taken by an officer using a webcam at an Application Centre. The photograph and the information in the application form will then be transferred to an electronic environment. The photograph to be taken with the webcam must be taken from the front and with the face open so that the candidate can be easily recognized. There must be no change in appearance features such as hair, moustache, and make-up in the photograph, which will play an important role in recognizing the candidate on the exam day. Failure to be recognized by the person in charge of the exam hall may result in the applicant not being admitted. After transferring the candidate's information and photograph to the electronic environment, the officer at the application centre will print out the document named **Candidate Application Information** to the candidate for a check. This document must be carefully checked by the candidate. If the candidate's photograph has been

taken appropriately and other information has been entered into the system correctly, he/she will return this document to the person in charge for approval after signing. If the photo is not taken properly and/or the information is not saved correctly in the system, the officer will be asked to correct it. The password in the document is the candidate's temporary password. This password must be changed as soon as possible on the ÖSYM website. Since the password will be needed by the candidate in the future, the candidate must not forget it, must not give it to anyone, and must keep it carefully without sharing it with anyone.

Candidates applying at the application centre will pay an application service fee.

ATTENTION: Please remember that you are responsible for the accuracy of your application information and the suitability of your photograph, and for any inaccuracies or omissions that may occur after your application is approved. Please obtain the certified and photographed document and keep it as you may need it at all stages of the exam. **AT THIS STAGE, YOUR APPLICATION PROCESS IS NOT COMPLETE YET! After checking the accuracy of your information, PLEASE NOTIFY THE CONFIRMATION CODE TO THE OFFICER. After the officer enters the confirmation code, your application information will be saved in the system. Since the exam fee cannot be paid for applications for which the approval code is not entered, the responsibility belongs to the candidate himself/herself. After your application information is registered in the system, you must complete your application by paying the exam fee within the due time. PLEASE REMEMBER TO CHECK YOUR APPLICATION during the application period at <https://tryos.osym.gov.tr> Upon completing the application process, please print out the resulting form and keep it carefully since it may be needed at the later stages of the exam.**

Candidates who are in prison will make their applications through the application centres established for them in the prisons. These candidates will be provided with the necessary information and documents related to the exam by the application centres established in prisons.

INDIVIDUAL ONLINE APPLICATIONS

Candidates who have the right to apply for the exam individually via the internet will log in to the system from the website of ÖSYM <https://tryos.osym.gov.tr>, complete their application in due time and pay the exam fee by performing the procedures in accordance with the explanations here. Individual online applications will end at 23:59 on the last day of the application. In order for the application information to be registered in the system, please make sure that you have seen the “ÖSYM has been notified of your application” notice on the screen and that you have paid the exam fee. Upon completing the application process, please print out the resulting form and keep it carefully since it may be needed at the later stages of the exam.

B. APPLICATIONS FROM ABROAD

Candidates from abroad who are not registered in ÖSYM Candidate Portal, and who are registered but do not remember or cannot access their passwords despite trying the “I have forgotten my password” menu on ÖSYM website must make their applications as described below. Applications sent by post will not be accepted.

- 1) Candidates will log in to the system through ÖSYM's internet address <https://tryos.osym.gov.tr>. Candidates who do not have a password to enter the system will choose the option "I live abroad" from the "Register" screen.
- 2) Candidates who verify their e-mail addresses by entering their identity and contact information into the system will be sent their TR-YÖS numbers and passwords to access the system. Since the password will be needed by the candidate in the future, the candidate must not forget it, must not give it to anyone, and must keep it carefully without sharing it with anyone.
- 3) Obtaining a TR-YÖS Number does not guarantee an application for the exam. Candidates who reside abroad, after obtaining their TR-YÖS Number, must apply for the exam in accordance with the instructions on the screen. Candidates not residing abroad must apply through the application centres in Türkiye.
- 4) Candidates who obtain their TR-YÖS number and password to enter the system will log in to the system through the ÖSYM's internet address <https://tryos.osym.gov.tr> and submit their application for the exam by logging in to the "2023 TR-YÖS" field under the "Application Process" menu.
- 5) Candidates who log in to the ÖSYM system with their TR-YÖS number and password and save their application information to the system must leave the photograph section blank.
- 6) Candidates who save their application information in the system must pay the exam fee by 23.59 Türkiye local time during the application period and on the first day after the application period (For applications made on late application days, the exam fee must be paid until 23.59 Türkiye local time on late application days.) They must make deposits with a credit/debit card from the "PAYMENTS" menu in the e-TRANSACTIONS on ÖSYM the website at www.osym.gov.tr. The application registration information of the candidates who do not pay the exam fee will be deleted, and the Exam Entry Document will not be issued for these candidates.
- 7) Candidates who apply for the exam without a photograph from abroad, provided that they will take the exam abroad, must have their photograph taken at the exam building where they will take the exam (the name and address of the exam building will be notified by e-mail) by the end of the working hours on the last official working day of the relevant country before the exam date to obtain Exam Entrance Document. Candidates who do not have a Photo Exam Entrance Document will not be admitted to the exam.
- 8) Candidates without a photograph who apply for the exam from abroad, provided that they will take the exam in Türkiye, TRNC and Kyrgyzstan-Bishkek will be able to obtain their Photo Exam Entrance Document by having their photographs taken at the ÖSYM Exam Coordination Offices, or authorized application centres by the end of the working hours on the last official working day before the exam date. Candidates who do not have a Photo Exam Entrance Document will not be admitted to the exam.
- 9) Candidates must obtain a printout of the application registration information during the application period and carefully keep it, as it may be needed at other stages of the exam.
- 10) The candidates who are abroad during the application period, provided that they have a Turkish Identity Card with Photograph / a valid photograph in the system must make an individual online application with their e-government password or ÖSYM candidate access password.

Application Form / Filling out the application screen

1. TURKISH IDENTITY/ FOREIGN RESIDENT IDENTITY/ TR-YÖS NUMBER

- Citizens of the Republic of Türkiye must write their Turkish Identity Number in this section. For candidates with dual nationality, one of which is the Republic of Türkiye, who have obtained an Identity Number, and candidates who are Turkish citizens by

birth but have lost their Turkish citizenship by obtaining permission to leave, they must enter their Turkish Identity Number in this section provided that they have the Document on the Use of Reserved Rights with Law No. 5203 and the Turkish Citizenship Law No. 5901 (Blue Card holders).

- Candidates who are TRNC nationals, foreign nationals, or non-nationals and who do not have a Turkish Identity Number (TR) must fill out this section with their Foreign Resident Number (FR), issued by the Central Population Management System (MERNIS) of the General Directorate of Population and Citizenship Affairs and consisting of 11 numbers, starting with "9". The personal information of these candidates will be reflected in the ÖSYM records from MERNİS.

Candidates in Türkiye who do not have an FR number must fill out and confirm the form on the ÖSYM website to obtain an FR number in order to receive a **“Document Code”**. With a printout of this form and a valid identification document, they must go to an ÖSYM Coordination Office and obtain an FR number in return for a fee. Candidates who have previously obtained an FR number using this method must enter their FR number in the section requiring a Turkish Identity Number (TR).

- Candidates who obtained a TR-YÖS Number must fill out this section with their TR-YÖS number.

2. **FIRST NAME**

3. **FAMILY NAME (SURNAME)**

4. **FATHER’S FIRST NAME**

5. **MOTHER’S FIRST NAME**

6. **DATE OF BIRTH**

7. **SEX**

8. **PLACE OF BIRTH**

9. **REGISTERED LOCATION (PROVINCE/TOWN)**

10. **NATIONALITY**

- Candidates holding Turkish nationality, and candidates holding dual nationalities, one of which is Turkish nationality, must select **“RoT (Republic of Türkiye)”**.
- Those who renounced their Turkish citizenship with permission and their legal heirs (Blue Card holders / Holders of the Document on the Use of Reserved Rights) must select **“Blue Card Holder”**.
- Nationals of the Turkish Republic of Northern Cyprus (TRNC) must select **“TRNC”**. TRNC candidates holding dual nationalities must select **“RoT”** provided that one of their nationalities is Turkish. Candidates holding dual nationalities must select **“TRNC”** provided that one of their nationalities is TRNC. TRNC nationals must also type their TRNC Identity Number in the relevant section.
- Foreign nationals, non-nationals, and refugees must select the **“Foreign Nationals”** option
- Those who are within the scope of Law No. 2527 on The Work Permit for Foreigners of Turkish Origin to freely practice their profession and arts in Türkiye, and to work in public, private institutions, and other workplaces must select the option **“Those Within the Scope of Law No. 2527”**.

Candidates with more than one nationality will be able to select more than one option in this section of the Application Form, but they must send the relevant proof documents to ÖSYM in order for other nationality information to be updated in the system through a petition. Nationality information for candidates holding Turkish nationality, Blue Cards, and TRNC, and/or foreign nationals holding identity cards whose number starts with “9” is selected automatically. It cannot be changed by the candidate or application centre officer. Candidates must submit their requests for changes in their nationality information directly to ÖSYM.

NAME OF COUNTRY OF NATIONALITY

Candidates must write the name of the country of nationality in this section.

11. PASSPORT NUMBER

Candidates who own a passport must write their passport number in this section. Candidates who do not have a passport can leave this section blank.

NATIONAL IDENTITY NUMBER

Candidates must type their national identity number in this section. If they do not have a national identity number, they can leave this section blank.

12. MAILING ADDRESS

Candidates residing abroad, including in the TRNC, must write all their address information, including the country name, in the ADDRESS section, and leave the sections PROVINCE ADDRESS and DISTRICT ADDRESS blank.

NAME OF COUNTRY OF RESIDENCE

Candidates must type the name of the country of their residence.

13. COUNTRY PHONE CODE AND NUMBER

In this section, applicants must write a phone number and the number of the mobile phone, preceded by the appropriate country code and area (city) code, where they can be most easily reached. If the applicant does not have a telephone, that of a relative or an acquaintance can be given instead.

14. E-MAIL ADDRESS

The applicant must write his/her e-mail address in this section.

Information provided in sections 12, 13 and 14 must be up-to-date and accurate.

15. EXAM BOOKLET FOREIGN LANGUAGE OPTION

The questions in the exam booklet, will be in Turkish, and the translation of each question will be available in Arabic, English, French, German and/or Russian.

Candidates wishing

to change the language option will be able to make this change during the application period (including late application days) on ÖSYM's website at <https://tryos.osym.gov.tr>.

16. EXAM CENTRE PREFERENCE

Each applicant must indicate the exam centre of his or her choice and its code number in this section. The preferred exam centre cannot be changed. For this reason, candidates should choose the exam centre that is most suitable for them. Petitions sent to our Centre for revisions/changes in this information will be taken into evaluated.

Depending on the number of candidates applying for the exam, ÖSYM reserves the right to open additional exam centres besides the listed ones or cancel any listed exam centre when necessary. Candidates who prefer exam centres that are full or cancelled can be assigned to other exam centres. In such cases, ÖSYM has the authority to reassign a candidate to another exam centre. ÖSYM may also assign a candidate to a different exam centre from the one he/she, when necessary. No changes can be made once the candidates' exam centres are identified.

| Kod | Exam Centres |
|-----|---|
| 010 | ADANA |
| 062 | ANKARA/ÇANKAYA |
| 160 | BURSA |
| 220 | EDİRNE |
| 270 | GAZİANTEP |
| 310 | HATAY |
| 330 | MERSİN |
| 341 | İSTANBUL 1 (Kadıköy/Maltepe/Ataşehir) |
| 343 | İSTANBUL 3 (Beyoğlu/Şişli/Beşiktaş/Kağıthane/Sarıyer) |
| 352 | İZMİR-1 (Karşıyaka/Bornova/Çiğli) |
| 380 | KAYSERİ |
| 420 | KONYA |
| 460 | KAHRAMANMARAŞ |
| 470 | MARDİN |
| 610 | TRABZON |
| 630 | ŞANLIURFA |
| 650 | VAN |
| 790 | KİLİS |
| 900 | KKTC/LEFKOŞA - TRNC/NICOSIA |
| 903 | TUNUS/TUNUS - TUNISIA/TUNIS |
| 904 | SUUDİ ARABİSTAN/CİDDE - SAUDI ARABIA/JEDDAH |
| 906 | KAZAKİSTAN/TÜRKİSTAN - KAZAKHSTAN/TURKISTAN |
| 910 | KIRGIZİSTAN/BİŞKEK - KYRGYZSTAN/BISHKEK |
| 911 | ALMANYA/KÖLN - GERMANY/COLOGNE |
| 915 | AZERBAYCAN/BAKÜ - AZERBAIJAN/BAKU |
| 935 | ÖZBEKİSTAN/TAŞKENT - UZBEKISTAN/TASHKENT |
| 912 | AFGANİSTAN/KABİL - AFGHANISTAN/KABUL |

17. I HAVE READ AND AGREE TO THE TERMS STATED IN THE GUIDE

18. MARTYR/VETERAN RELATIONSHIP INFORMATION

This section must be selected by spouses and children of martyrs and veterans under the scope of the laws numbered 3713, 1005, 2629, 2453, 675, 2330, 5434 (Articles 45 and 64), 5510 (Article 47) and 5233. As per the decision of the ÖSYM Board of Directors dated 14.01.2019, no application service fee or exam fee will be charged to the spouses and children of martyrs and veterans. Please select this option if you are eligible; otherwise, you must leave this section blank. Only candidates with such information verified by the Social Security Institution's (SSI) records can benefit from this exemption.

Selecting this option does not guarantee a fee exemption for eligible candidates. Candidates who select this option must also do the following:

1. Candidates who have not registered in the ÖSYM system must go to an application centre within the application period and enter this information into the system with the application centre officer. Firstly, in the "Candidate Activities" section, "Martyr/Veteran Relationship Information" must be selected, and the candidate's Turkish Identity Number must be typed on the screen that appears. Relevant information pertaining to the eligible candidates will be transferred from the Social Security Institution. The validity period of the fee exemption will also be indicated on the screen. Once the validity period of the fee exemption expires, this procedure must be repeated. These procedures must be completed before applying for the exam.
2. Once the above-mentioned procedures are completed, the candidate's application for the exam will be made. On the application screen, the same SSI information will be displayed under the heading "Martyr/Veteran Relationship Information". "Martyr/Veteran Relationship Information" will be displayed on the screen within the validity period specified.
3. On the application screen, the "MARTYR/VETERAN RELATIONSHIP" option must be selected.
4. Candidates registered in the ÖSYM system who wish to save their Martyr/Veteran relationship information in the ÖSYM system must do the following before going to the application centre: they must log in to the ÖSYM system using their Turkish Identity Number and password and click the button "Update my Martyr/Veteran Relationship Information from the SSI" on the page "My Martyr/Veteran Relationship Information" under the menu "My Profile".
5. Candidates making an individual online application for the exam can also click the button "Update my Martyr/Veteran Relationship Information from the SSI" on the page "My Martyr/Veteran Relationship Information".
6. Candidates who do not have a password for access to the ÖSYM system can have their Martyr/Veteran Relationship Information saved in the system by referring to the application centres.
7. Candidates with no Martyr/Veteran Relationship Information registered in the ÖSYM system but who have selected the "MARTYR/VETERAN RELATIONSHIP" option on the application form will be prevented from selecting this option on the application screen.

Candidates whose validity period for benefiting from the fee exemption has expired can click the button "Update my Martyr/Veteran Relationship Information from the SSI" on the page "My Martyr/Veteran Relationship Information" to make the necessary update in the system.

ÖSYM reserves the right and authority to re-determine the validity period for the fee exemption. Candidates who have no Martyr/Veteran relationship are required to pay the exam fee. Otherwise, their application for the exam will be cancelled.

19. SESSION INFORMATION
20. REQUEST FOR INTERNET ACCESS PASSWORD
21. SIGNATURE

Paying the Exam Fee

After registering their application information in the system, the candidates must complete their applications by paying the exam fee in due time. Candidates must pay the exam fee with a credit/debit card from the "PAYMENTS" section on the e-TRANSACTIONS page on the ÖSYM website **within the application period and on the first business day after the application period ends.** Exam fee payment procedures will end at 23:59 Türkiye local time. Personal checks, money orders, traveller's checks, postal orders, bank notes or any other forms of money transfer are not acceptable.

A candidate who pays the fee, but does not apply, or whose application is considered invalid/rejected or cancelled, or who does not or cannot take the exam, or who is denied the right to sit the exam or is expelled from the exam hall, or who fails the exam, or who is disqualified for any reason, or who pays for any procedure that does not require payment or makes multiple payments for the same procedure, cannot claim the right to a refund of the fees paid.

For applications made on late application days, the exam fee is charged with a 50% increase, and on the late application days, it must be paid by credit/debit card from the "PAYMENTS" section on the e-TRANSACTIONS page on the ÖSYM website by 23.59 Türkiye local time. **The applications of the candidates who do not pay the exam fee within the specified period, although they have made their application on the late application days, will be cancelled.** Candidates who apply on the late application days and complete their applications by paying the exam fee within the prescribed time must confirm that their application has been completed on the ÖSYM website at <https://tryos.osym.gov.tr> before the deadline for depositing the exam fee, and take a printout of the application information form and keep it carefully as it may be needed at other stages of the application.

ATTENTION: Candidates whose application information is recorded in the system must complete their applications by paying the exam fee within the prescribed period. Since the applications of the candidates who do not pay the exam fee in due time will not be completed even if their application information is saved in the system, and thus their application information in the system will be deleted, the application registration information will be cancelled, the exam building/hall assignments will not be made, and the Exam Entry Document will not be issued for these candidates.

It is obligatory to indicate the "TR/FR/TR-YÖS Number" in any correspondence to be made with ÖSYM after applying for the exam. Petitions without a TR/FR/TR-YÖS Number will not be taken into consideration.

3. EXAM

3.1 DOCUMENTS CANDIDATES MUST BRING TO THE EXAM HALL

2023-TR-YÖS EXAM ENTRANCE DOCUMENT: An Exam Entrance Document will be issued by ÖSYM for each candidate who completes the exam application by paying the exam fee. Candidates will obtain the Exam Entrance Document by entering the TR/FR/TR-YÖS Number and the candidate password on the ÖSYM website. Candidates are required to have their Exam Entrance and Identity Documents with them when taking the exam.

The exam entrance document indicates information regarding the exam centre, exam building, and exam hall in addition to the photograph of the candidate. A candidate cannot be allowed to take the exam in an exam hall other than the one specified on the exam entrance document. A candidate who takes the exam in an exam hall other than the one specified on the exam entrance document will be disqualified. Exam Entrance Document will not be sent to the candidates' addresses. Candidates are advised to go see their exam building before the exam day in order to confirm the address of the exam building.

Candidates who have lost their Exam Entrance Document will be able to obtain it again online. Candidates must have colour or black and white printouts of the Exam Entrance Documents obtained from the internet with them during the exam. It is a must to have a photograph of the candidate on the document. Candidates should make sure that their photographs are visible on the document while printing it out. Except for the information specified by ÖSYM on the front of the document, if there is any writing, picture, or sign etc. on the front and back of the document, the candidate will be disqualified.

ATTENTION: An Exam Entrance Document is not issued for candidates who do not pay the exam fee in due time, even if they have registered their application information in the system.

FORMER TURKISH IDENTITY CARD WITH PHOTOGRAPH OR TURKISH IDENTITY CARD WITH PHOTOGRAPH OR ORIGINAL VALID PASSPORT:

Candidates are required to have with them the Exam Entrance Document, former Turkish Identity Card with Photograph or Turkish Identity Card with Photograph, or a passport with photograph that has not expired. Apart from these,

- The original of Pink/Blue Card belonging to those who renounced Turkish citizenship with permission and their legal heirs,
- The original of the Turkish Republic of Northern Cyprus Identity Card with Photograph and ID Number for TRNC citizens who do not have passports,
- The original of the candidate's national photo ID card,
- The original of the Temporary Identity Document "with photograph, signed-stamp" or with photograph, barcode-QR code" issued temporarily by the General Directorate of Population and Citizenship Affairs of the Ministry of Interior to those in the process of obtaining a Turkish Identity Card will be accepted as will be accepted. The Temporary Identity Document must have a photograph of the candidate. Candidates whose Temporary Identity Document do not have a photograph will not be admitted to the exam.

However;

- Driver's licence and,
- Other documents, including but not limited to professional identification documents, and student ID cards, **will not be accepted.**

Former Turkish Identity Cards must have a cold stamp, an up-to-date photograph that will make the candidate easily recognizable by examiners and a Turkish identification number (Please bear in mind that on the day of the exam, if the examiners have difficulty recognizing you from your photo, they may deny you access to the exam). A passport must be valid. Former Turkish Identity Cards without a cold stamp, an up-to-date photograph that will make the candidate easily recognizable by examiners, and a Turkish identification number (identification number must not be typed by a typewriter or by hand, or added later.) and expired passports will not be accepted.

Even if a candidate without these documents has taken the exam in an exam hall with the decision of the Exam Coordinators, examiners or ÖSYM representatives, he/she will be disqualified. A current photograph of the candidate must be present in the identity document. Candidates who do not have a photograph on their identity document will be disqualified.

Candidates are not allowed to bring anything else other than these documents to the exam buildings. Candidates should bear in mind that ÖSYM will not provide safes, lockers, etc. for personal belongings in the exam buildings. ÖSYM will provide at least one wall clock, stationery (pencils, erasers, sharpeners) and napkins to be used by the candidates in each exam hall. Candidates will be allowed to bring water in a transparent plastic bottle to the exam.

3.2. ITEMS CANDIDATES ARE NOT ALLOWED TO BRING TO THE EXAM BUILDINGS

Since ÖSYM will not provide safes, lockers etc. for personal belongings in the exam buildings, candidates are not allowed to bring any of the following items to the buildings:

- *Bags, wallets, mobile phones, all kinds of watches, devices providing wireless communication such as bluetooth; headphones, necklaces, earrings, rings (excluding wedding rings), bracelets, brooches and other jewellery; key chains, all kinds of vehicle keys, items containing plastic and metal (excluding beaded/non-beaded pins used for headscarves, paper/coins, simple keys without keychains, transportation cards, belts with simple buckles, simple wire buckles and simple piercings), all kinds of electronics /mechanical devices and tools such as pagers, radios, cameras, all kinds of plastic and glassware including sunglasses (except numbered glasses), cards such as bank/credit cards,*
- *Devices with all kinds of computer features such as pocket computers, watches, electronic devices with dictionary functions, calculators,*
- *All kinds of piercing and cutting tools, firearms and similar equipment,*
- *Items such as pen/pencils, erasers, sharpeners, all kinds of scrap paper, notebooks, books, lecture notes, dictionaries, magazines, newspaper, compass, protractor, ruler, calculator,*
- *Food and other consumption items including all kinds of beverages (except water in a transparent plastic bottle),*
- *Medicines in box/bottle*

At the entrance to the exam buildings, the candidates and examiners will be searched manually and/or with detectors by the security officers, and the candidates who come to the exam with the above-mentioned items will not be admitted to the exam buildings. Candidates found to be carrying such items in exam buildings before, during, or after the exam will be disqualified. ÖSYM has the right and authority to use signal jammers in buildings if it considers necessary. ÖSYM may monitor exam buildings/halls through cameras. In addition to the examiner reports, camera recordings can also be used as evidence when necessary.

Candidates with health problems who do not request a reader/marker or marker and can enter the exam building/hall without assistance, provided that they are carefully checked by the security guards at the entrance of the exam building by hand and/or detector, can enter their exam buildings/halls specified in their Exam Entrance Document. They are allowed to bring the following items even if they are not listed in their Exam Entrance Document: medicines (limited in number/amount), compression bandages, crutches, splints, walkers, canes, neck braces, corsets, sitting rings, plasters, bandages, knee pads, eye drops, inhaler/pump/spray.

3.3. EXAM ADMINISTRATION

Candidates will be admitted to the exam halls following an identification check. **Candidates must be present at the exam buildings at least 1 hour before the start of the exam**, in order for the identification and security checks to be completed and the candidates to be admitted to the exam halls in time. The face of the candidate who will take the exam must be open in a way that allows identification.

ATTENTION: The procedures for admitting the candidates to the exam buildings will be completed by 11:00 on the exam day. Candidates will not be admitted to the exam buildings after 11:00, and to the exam halls after the answering period of the exam starts.

Candidates will be admitted to the exam halls after the examiners check their Exam Entrance Documents and identity card or T.C. Identity Card or "Temporary Identity Document" or Blue Card or TRNC Identity Card issued by the General Directorate of Population and Citizenship Affairs, or

their country's identity card or valid passports. In the exam hall, they must sit in the seat assigned to them by checking the seat number. After being seated, candidates must put the Exam Entrance Document and the Identity Document on their desk. Proctors in the exam halls will check the identities of the candidates and collect the Exam Entrance Documents. Following the identification checks, the chief proctor will read out the exam rules to the candidates, and hand out the answer sheets with the TR/FR/TR-YÖS Number (*Each candidate must use his/her own answer sheet, which includes his/her own photograph and his/her identity information. A candidate who uses the answer sheet belonging to another candidate will be disqualified.*) in addition to the stationery boxes containing two pencils, a rubber, a pencil sharpener, and napkins.

Exam booklets will be distributed after the candidates fill in the required spaces on the answer sheets. After quickly checking the print of the pages in the exam booklets, the candidates must fill out the following sections: identity number, first name, family name (surname), exam hall number, and exam seat number on the front cover of the exam booklet. They also must write and code the exam booklet number on the section "Exam Booklet Number" in the answer sheet. It will be confirmed by the candidate in the relevant sections of both the exam booklet and the answer sheet that this procedure has been completed correctly and thoroughly. The candidate himself/herself, not the examiners, is responsible for the correct and complete coding of the question booklet number on the answer sheet. Next, the proctors will paste the QR code label of the exam booklet on the candidate's exam booklet to the section in the candidate roll call list where the name of the candidate is written.

Candidates are obliged to check the exam booklets and answer sheets given to them and make sure that they have exam documents suitable for their own situation and the information in their Exam Entrance Documents; otherwise, they must inform the chief proctor. Candidates who accept the exam booklet and answer sheet without making the necessary checks and continue the exam with those exam documents bear all responsibility for the problems that may arise from the inconveniences of the exam documents.

After the exam documents are distributed to them, the candidates are **not allowed to leave the exam hall in the first 75 minutes and the last 15 minutes of the exam period. Candidates will not be allowed to leave the exam hall** even for a short time (including going to the bathroom) during the exam. Candidates in this situation will definitely not be allowed. Candidates who leave the exam hall for any reason will not be admitted to the exam hall again and will be kept in the exam building until the first 75 minutes have elapsed. Candidates who leave the exam building before the above-mentioned periods are over will be disqualified. Candidates who have finished the exam in a period other than above-mentioned ones can leave the exam hall after they hand in the exam booklet and answer sheet to the proctors.

Candidates are not allowed to do the following during the exam:

- *talk, cheat, or help others cheat,*
- *ask questions to proctors in the exam hall,*
- *use scrap paper or write the questions and answers of the exam on another piece of paper,*
- *write the questions and answers of the exam on the back of the answer sheet,*
- *exchange stuff like pencils and erasers with each other,*
- *start reading the questions before the answering time of the exam starts,*
- *continue to read the questions and mark them on the answer sheet even though the exam period is over,*
- *exhibit behaviours that disrupt the exam safety.*

Candidates who are found to violate these rules will be disqualified.

Complying with the exam rules is the primary duty of the candidate. Candidates who violate the rules will not be allowed to continue the exam. However, if the examiners deem it necessary to not distract the other candidates and cause them to waste time, they may not warn those who violate the exam rules. Whether warned or not, the identities of and violations committed by the candidates who act against the rules will be clearly written by the examiners in the exam report, and they will be disqualified.

Candidates can only use the blank spaces on the pages of the exam booklet for drafting. It is strictly forbidden for the candidates to write the questions and/or the answers they gave to these questions on a separate piece of paper and take this paper out of the exam hall. At the end of the exam, the exam booklets will be collected and examined one by one at ÖSYM. Even one missing page from the exam booklet or not submitting the Exam Entrance Document will result in the disqualification of these candidates. Exam buildings/halls may be monitored by security cameras installed by ÖSYM. Camera recordings can be used as evidence when necessary.

In addition to the reports of the examiners, camera recordings can also be used when necessary as evidence in determining whether the exam rules have been violated. Candidates who are found to have violated the rules as a result of the examination of the camera records will be disqualified even if they are not stated in the examiner reports.

ÖSYM Representatives will be able to inspect the exam halls during the exam, and if they deem it necessary, they will be able to make identity checks.

3.4. EXAM BOOKLET AND ANSWER SHEET

The test consists of a single booklet, and the candidates must mark their answers in the relevant field on the answer sheet. Each exam booklet will be specially bagged at the printing house. Exam booklets will be distributed randomly to the candidates by the proctors in the exam hall.

Each exam booklet has a unique “EXAM BOOKLET NUMBER”. The questions in the exam booklets will be exactly the same, but the order of the questions or the options, including the correct answers, may vary across exam booklets. Therefore, the answer keys for each exam booklet will be unique.

Each candidate will use an exam booklet designed specifically based on their application information and the unique answer sheet prepared for him/her in the exam. The answer sheet will include information on the candidate’s first name, family name (surname), Turkish Identity Number in addition to the candidate’s photograph. Before the exam begins, candidates must check whether the given answer sheet belongs to them, and whether the information in the exam documents given to them matches the information in their Exam Entrance Documents. The candidates are responsible for checking the accuracy of the information. After making the necessary checks, the candidate who detects incompatibility in his/her exam documents must apply to the chief proctor and obtain the exam documents arranged according to the information in his/her Exam Entrance Document. Candidates who accept and use the exam documents not prepared for them without making the necessary checks and are found to have provided information that does not belong to them on the answer sheet will be disqualified.

Next, all candidates must write and code the exam booklet number printed on the exam booklet given to them in the relevant field on the answer sheet, and confirm that they have written and coded the number correctly in the relevant sections on the exam booklet and answer sheet. **It is not possible for optical readers to read and evaluate answer sheets that contain no or inaccurate exam booklet number. It is the candidate's responsibility to complete these procedures thoroughly and accurately.** All candidates will receive answer sheets with a 9-point font size.

All questions in the exam booklet are multiple choice. Each question has five options. Only one of these five options is the correct answer. The answer must be marked in the relevant field on the answer sheet. Marks only on the exam booklet will not be taken into consideration. Answers that are not marked (coded) in the bubbles in the answer sheet will not be processed.

The bubble that shows the option to be marked by the candidate as the correct answer must be shaded and filled carefully without moving beyond the circle. If more than one answer is marked for a question, the answer given to that question will be considered **incorrect**.

The optical reader, which evaluates the answer sheet, may also read the poorly erased mark. Therefore, in order for the answer to a question to be changed, the incorrectly placed mark must be erased cleanly. Particularly, when a mark for a given answer is erased on the answer

sheet, and if no other answer will be marked in its place, the mark must be erased as cleanly as possible.

ATTENTION: Please remember that you must erase cleanly and carefully a mark on the answer sheet if you want to change your answer.

ATTENTION: ÖSYM owns the copyright to the questions used in the exam. The questions cannot be given to any person or institution, and published in print or on the internet, except for those decided to be published by the ÖSYM Board of Directors. It is forbidden to copy, photograph, reproduce, use, or publish exam questions by any means, in whole or in part, for any purpose, without the written permission of ÖSYM. Legal actions will be taken against violations as per Law No. 5846 on Intellectual and Artistic Works. Candidates who take the exam are deemed to have accepted this situation.

3.5. DOCUMENTS TO BE SUBMITTED BY CANDIDATES IN THE EXAM

Proctors in the exam hall will collect the exam booklets and answer sheets used by the candidates in the exam. Especially if the proctors in the big exam halls forget to collect the exam booklet and answer sheet of a candidate, the candidate must immediately give the necessary warning and ensure that the exam booklet and answer sheet are collected by the proctors. Candidates who have completed the exam must hand in their exam booklet and answer sheet to the proctors in the exam hall, and they must never leave them on their desks. In the event that the proctors tell them to leave the exam booklets and answer sheets on the table / desk once the exam is completed, the candidates must not leave the exam hall until the exam booklets and answer sheets are collected by the proctors. The candidates themselves are responsible for the exam documents that are left on the desks in the exam halls, and thus do not reach ÖSYM. The Exam Entrance Document will be collected by the examiners before the exam starts.

The package of exam documents belonging to each exam hall is opened one by one by the ÖSYM staff, all the documents that come out of the package are counted one by one; a report is written if there is any missing document. It is the candidate's responsibility to deliver the Exam Entrance Document, exam booklet and answer sheet to the proctors in the exam hall. If a candidate does not submit his/her Exam Entrance Document, exam booklet and answer sheet, they will be disqualified. Candidates can watch the proctors in the exam hall pack their exam documents if they wish to do so.

3.6. EXAM RULES AND REGULATIONS

All candidates must comply with the following rules and regulations. Any violation will result in disqualification.

- *Taking the exam in the assigned exam hall/seat,*
- *Submitting their Exam Entrance Documents to the proctors before the exam time begins,*
- *Not cheating or not helping any other candidate cheat,*
- *Marking the answer sheet with answers before the end of the exam time,*
- *Writing and coding correctly the Identity Number and Exam Booklet Number on the answer sheet,*
- *Filling out the exam booklet and answer key accurately and thoroughly,*
- *Opening the exam booklet to read the exam questions after the answering time begins,*
- *Not reading the exam questions and not marking the answer sheet once the exam time is completed,*
- *Submitting the exam booklet (not missing any pages) and answer sheet to the proctors at the end of the exam,*
- *Complying with the exam rules and the warnings of the examiners*
- *And complying with all other exam rules*

Candidates who are admitted to the exam by examiners by mistake, even though their documents

are incomplete or invalid, and will not be taken out of the exam hall so as not to disrupt the exam, but they will be disqualified after a careful examination of the exam reports and camera recordings. The absence of any record in the exam reports does not prevent the candidate from being disqualified due to illegal behaviour detected as a result of the examination of the camera records. In cases of fault or negligence by the examiners, camera recordings are taken as a basis. Further legal action is taken against examiners involved in fault or negligence or as per the relevant legislation.

Examiners in exam buildings and halls are not responsible for giving any reports to candidates, their relatives or other third parties. Legal action is taken against candidates within the scope of Law No. 6114 and relevant legislation. Penal provisions in Law No. 6114 are as follows:

“ Penal provisions

ARTICLE 10 – (1) Concerning the exams administered by ÖSYM, starting from the item creation stage for the exam questions, all appointed persons shall be considered public officials in terms of the duties they perform in accordance with the provisions of this Law, regardless of whether they are employed in another public institution or private institution.

(2) A person who illegally obtains or possesses confidential information pursuant to the provisions of this Law shall be sentenced to imprisonment from one year to four years, unless the act constitutes another offence/crime requiring a heavier penalty. The person who discloses this information shall be punished with imprisonment from two to five years and a judicial fine of up to five thousand days.

(3) Concerning the exams administered by ÖSYM; a person who a) cheats or helps others cheat using a device transmitting sound or image, b) takes the exam for another candidate or who contributes to another person taking the exam instead of himself/herself, c) cheats individually or collectively, or provides assistance for cheating shall be punished with imprisonment from one year to four years, unless the act does not constitute another offense/crime requiring a heavier penalty..

(4) A person who changes the exam results in favour of or against a candidate shall be sentenced to imprisonment from three to eight years, unless the act constitutes another offence/crime that requires a heavier penalty.

(5) A candidate who is found to have cheated or attempted to cheat in an exam, or in a session of a multi-session exam shall be disqualified. Such a candidate, or a person who takes the exam on behalf of someone else cannot apply as a candidate for any exam or placement administered by ÖSYM for a period of two years from the date of the exam. If a candidate who has been disqualified has been appointed to a public office or has acquired another right based on his/her success in this exam or in an exam held by ÖSYM before the disqualification decision is made, he/she shall immediately be dismissed by the authorities of the relevant institution and the right granted to him shall be revoked. The provisions in this paragraph shall also apply to the candidates who commit the acts in the second, third and fourth paragraphs.

(6) If the offences/crimes defined in this article are committed within the framework of the activities of an organization, the penalties to be imposed shall be increased by half. In the event that these offences/crimes are committed within the framework of the activity of a legal person, security measures specific to them shall be imposed on the legal person.

(7) A candidate who is disqualified due to obtaining the exam questions through a confidentiality violation, and thus banned from applying to ÖSYM exams and placements, can have his/her ban period shortened or completely removed on the condition that he/she gives information about who gave him/her the exam questions and how.

(8) ÖSYM Board of Directors is authorised to issue an investigation permission regarding the persons deemed to be public servants according to the provisions of this Law who are alleged to have committed offences/crimes; and the Higher Education General Board is authorised to issue investigation permission regarding the chairman and members of the ÖSYM Board of Directors.

(9) An administrative fine of 5,000 Turkish Lira is imposed on those who share or reveal the identity information of the appointed persons defined in the first paragraph of Article 9, trialling questions or exam questions exactly or partially in the course of the exam, or publish the exam questions using devices transmitting any kind of signals, sounds and images. In case of repetition of the act, the penalty is applied with a one-fold increment each time. An administrative fine does not remove the obligations arising from the Law on Intellectual and Artistic Works dated 5/12/1951 and numbered 5846 and the implementation of the penal provisions in Article 10 of this Law. The decision on administrative fines is made by the Board of Directors. The competent court for lawsuits to be filed against administrative fines is the administrative courts in the vicinity where ÖSYM Headquarters is located. Administrative fines imposed in accordance with this Law shall be paid within one month following the notification.

Taking the exam and being successful does not give a right that is not included in the law, statute, regulation and other legislation. Candidates who are reported to have violated the exam rules in the reports written by the exam officials, and who are found to have cheated individually, in pairs or collectively based on the results of the statistical and psychometric analyses will be disqualified and their exam results will be deemed invalid. Legal action will be taken against people who are involved in the offences of cheating or helping others cheat as per Law No. 611. Candidates must prevent others from cheating through their own exam booklets and use their answer sheets in a way that prevents others from looking at them in order to avoid being taken to court based on the results of the computerised statistical and psychometric analyses. Candidates must strictly comply with the rules and regulations of the exam to avoid disqualification.

Candidates who cheat, attempt to cheat, or help others cheat in any way will be disqualified. Moreover, camera recordings will be used as evidence against the cheaters and will result in disqualification. Proctors do not have to warn the candidates if they cheat or attempt to cheat; the responsibility rests entirely with the candidates.

4. EVALUATION OF THE EXAM RESULTS

The exam consists of the Numerical Aptitude Test and the Basic Mathematics Test. The Numerical Aptitude Test consists of 40 questions, and the Basic Mathematics Test consists of 40 questions. The responses given to the tests will be evaluated separately for each test. A candidate's standard score for each test will be calculated. Standard scores will be calculated as described below:

The number of correct and incorrect answers given by each candidate in the tests is counted. The candidate's raw scores for each test are obtained by subtracting 1/4 of the number of incorrect answers from the number of correct answers.

The mean score and standard deviation of each test are calculated using the raw scores from the relevant test.

The raw scores are converted to standard scores, of which the mean is 50 and the standard deviation is 10. The means and standard deviations will be used to calculate the standard scores for all candidates, where the mean is 50 and the standard deviation is 10.

The obtained standard scores are weighted using a coefficient of 0.45 for the Numerical Aptitude Test, and a coefficient of 0.55 for the Basic Mathematics Test to calculate the candidates' weighted scores. Candidates must have a raw score of 0.5 or more in one of the tests in order for their weighted scores to be calculated. Scores are not be calculated for candidates who do not meet this condition.

The candidates' TR-YÖS Score will be calculated by converting the weighted scores into scores where the smallest is 100 and the highest is 500.

After the exam, the questions that are decided to be cancelled by ÖSYM or the judicial authorities will be excluded from the evaluation and scores will be re-calculated by taking the score value of the remaining questions. In the case of questions whose correct answer needs to be changed by the ÖSYM after the exam, scoring will be managed based on the updated answer key.

5. ANNOUNCEMENT OF THE EXAM RESULTS

The candidates can learn their exam results at the ÖSYM website <https://sonuc.osym.gov.tr> using their TR/FR/TR-YÖS Number and password. Score reports will not be sent to candidates.

6. CANDIDATES WITH DISABILITIES/SPECIAL HEALTH CONDITIONS

Candidates with disabilities/special health conditions need to obtain the following documents from a university hospital or state hospital and deliver them to ÖSYM within the application period:

- 1) *Certified copy of Health Board Report Indicating Disability / Health Board Report / Special Needs Report for Children (ÇÖZGER)*
- 2) *Petitions stating their health/disability status*
- 3) *A copy of the application form*

Reports not issued by a university or public hospital are not accepted.

ATTENTION: These documents shall not be delivered to the application centres, but to ÖSYM within the application period by the candidate in person.

After the reports reach ÖSYM, they will be saved in the ÖSYM system. Candidates who do not deliver a certified copy of the Health Board Report Indicating Disability/Health Board Report, together with the other documents mentioned above, to ÖSYM within the application period, will not be allowed to take the exam at the Disabled Exam Halls and will be subject to the rules and regulations that apply to the other candidates applying for the exam.

Candidates must carefully examine the explanations regarding filling out the Information Form, fill out the form, and deliver the above-required documents to ÖSYM within the application period. ÖSYM reserves the right to request a new report when necessary.

Candidates whose health board reports are accepted by our Centre will take the exam in the "**Disabled Exam Halls**" in accordance with their disability/health status. Candidates whose reports are not approved will be subject to the rules and regulations that apply to the other candidates applying for the exam.

If candidates with disabilities need special equipment that they will use in the exam, such needs and the equipment they will use should be described in detail in their petitions. Candidates will be able to use this equipment in the exam if it is approved by ÖSYM. The instruments, equipment and devices that these candidates can bring to the exam will also be specified in the Exam Entrance Documents, containing the expression "Disabled Exam Hall".

Candidates who **develop conditions** that prevent them from taking their exams in the exam halls other than the disabled exam halls **after the application procedures** are complete must document the changes in their health status with the health board reports issued by a university or state hospital. The reports must be submitted to the ÖSYM Department for Candidates Disability (EADB) **by 17.00 on Wednesday**, during the week in which the exam will be held, attached as an annex to the General Petition. These candidates, if their reports are approved, will take the exam in the "Disabled Exam Halls". The reports of candidates developing **health/disability** conditions that require them to take the exam in the "Disabled Exam Halls" will be evaluated by ÖSYM if they reach ÖSYM after Wednesday.

Candidates developing such health conditions, if they do not request a reader/marker or marker and can take the exam without any assistance, are allowed to bring the following items to the exam halls specified in their Exam Entrance Documents even if these items are not specified in their Exam Entrance Documents: medicines (limited in number/amount), compression bandage, crutches, splints, walkers, canes, neck braces, corsets, sitting rings, plasters, bandages, knee pads, eye drops, inhaler/pump/spray.

The reports (additional reports) of candidates regarding the same disability who had the disability/health problem during the application and submitted the health board report to ÖSYM within the application period will not be taken into consideration after their assignment to the exam building/halls is completed.

These rules regarding the candidates with disabilities/health problems apply to those candidates who make an online individual application.

EXAM RULES FOR CANDIDATES WITH DISABILITIES/SPECIAL HEALTH CONDITIONS

CANDIDATES WITH VISUAL IMPAIRMENT

Candidates with a visual impairment who receive reader assistance are exempt from questions that involve visual data such as figures, graphics, tables, and images and complex linguistic expressions. Readers and markers are assigned to these candidates, and they are allowed to take the exam in one-person exam halls. Additional time is given based on the number of exam questions and exam time. **These candidates are not allowed to read the exam booklet themselves. Candidates who are found to have read the exam booklet themselves despite receiving reader assistance will be disqualified.**

Candidates who can read the questions themselves (without requesting reader assistance) may be given additional time on the condition that their Health Board Report Indicating Disability states that their disability rating for Visual System, Eye Diseases, Visual Impairment, etc. is 25% or higher, and that their Special Needs Report for Children (ÇÖZGER) states that their special needs rating is “Requires Special Need ÖGV” / Special Needs Code is “1” or higher. Except for candidates in this situation, visually impaired candidates who are able to read the exam booklet themselves (who do not request reader assistance in the exam) will not be given additional time in the exam.

Candidates with visual impairments who are able to read the exam booklet on their own are provided with an exam booklet written in 9 or 14 pt. font and marker assistance upon request (An example is given below). Although the text size of the question booklet is 14 pt., since the answer sheet size is standard (all candidates are given only 9 pt. font size answer sheets), candidates are advised to take this situation into consideration. Candidates requesting marker assistance take the exam in single-person exam halls; otherwise, they will take the exam in regular exam halls.

Candidates receiving marker assistance must read the questions themselves (markers cannot read the questions to the candidate), and such candidates are not allowed to mark (code) their answers in the answer sheet. Candidates violating these rules will be disqualified.

Sample, Arial, 14 pt. font:

Candidates who apply for the exam with disability status are required to submit a certified copy of their health board reports to ÖSYM within the application period.

Sample, Arial, 9 pt. font:

Candidates who apply for the exam with disability status are required to submit a certified copy of their health board reports to ÖSYM within the application period.

CANDIDATES WITH HEARING LOSS

In the reports of the candidates with hearing impairments, it is obligatory to specify the type of hearing impairment (sensorineural, conductive or mixed), hearing thresholds for each ear separately (in dB), and whether they have speech impairments (and the degree, if any). These candidates must also include a signed and certified copy of the hearing test in their report.

Candidates with hearing loss who use hearing aids/bionic ear (cochlear implants) must definitely state this situation in their Health Board Reports Indicating Disability/Health Board Reports and Health Status/Disability Information Forms. This information is reflected in the Exam Entrance Documents of the candidates. Candidates with a hearing aid/bionic ear (cochlear implant) specified on their Exam Entrance Documents will be admitted to the exam halls with these devices, but the devices will be left by the candidates at the locations indicated by the examiners in the hall before the exam starts, to be taken by the candidate after the exam is completed.

Candidates with a hearing aid/bionic ear (cochlear implant) specified on their Exam Entrance Documents, who want these devices on them during the exam, if they mark the relevant field in the Information Form, can use their devices in the exam halls, where ÖSYM takes the necessary measures

to cut off all wired and wireless communication.

Candidates are not allowed to bring their hearing aids/bionic ears (cochlear implants) unless such devices are specified in their Exam Entrance Documents.

Additional time is given to the candidates with hearing loss who submit the Health Board Report Indicating Disability / ÇÖZGER and other required documents to ÖSYM.

CANDIDATES WITH PHYSICAL DISABILITIES

Candidates with physical disabilities who need marker assistance in the exam are given marker assistance. Candidates with physical disabilities, if they have CP (Cerebral palsy, etc.) and their Health Board Report indicates that they cannot control body movements because the motor system mechanism in their bodies is not sufficiently developed, can be given reader/marker assistance upon their request. Candidates who cannot mark (code) on the answer sheet, can be given marker assistance upon their request. Candidates who receive marking assistance in the exam are not allowed to mark (code) on the answer sheet. Candidates who are found to have marked (coded) the answer sheet themselves despite receiving marker assistance will be disqualified. Candidates who receive marker assistance in the exam must read the questions themselves (Markers cannot read the questions to the candidates). Candidates with disabilities found to have received reading assistance from the marker despite having requested only marker assistance will be disqualified.

CANDIDATES WITH OTHER DISABILITIES

- *Chronic Disease*
- *Language and Speech Disorder*
- *Mental (MR)*
- *Unclassified*

Diabetes patients are allowed to be admitted to the disabled exam halls with an insulin pump, glucometer, supplementary food, etc. Candidates who use medication due to persistent health problems are allowed to bring their medication with them. Candidates who use medications, etc. due to persistent health problems must state this situation in their petitions. Such requests from the candidates will be evaluated by ÖSYM.

Candidates with the following conditions specified in their ÇÖZGER/Health Board Report Indicating Disability/Health Board Report can receive reader and/or marker assistance upon their request:

- *mental MR (mental retardation) and*
- ***pervasive developmental disorder** (autism spectrum disorders (ASD), Asperger syndrome, RETT syndrome, disintegrative disorder, etc.), **specific learning disability** (dyslexia, attention deficit, hyperactivity, etc.)*

Candidates who receive reader assistance are allowed to read the questions themselves during the exam if they wish. Those who do not request reader and/or marker assistance can take the exam in one-person exam halls if they wish. Such candidates with **ÇÖZGER/Health Board Report Indicating Disability** can be given additional time upon request.

Candidates with mental and emotional health problems (such as panic attacks, depression, schizophrenia, atypical psychosis) in the unclassified group can be given marker assistance upon

request. Those who do not request marker assistance can also take the exam in one-person exam halls if they wish.

CANDIDATES WITH TEMPORARY DISABILITIES AND CONDITIONS

Candidates with temporary health problems or special conditions such as pregnancy are allowed to meet their needs such as medicine, additional food, bathroom and the medical materials they need for health reasons. These candidates are not given additional exam time, but can receive marking assistance upon request.

For candidates with temporary disabilities, the report end date specified in the health board reports can be entered as a maximum of 1 year. After the report end date, the health condition information of the candidates in this situation is removed from the system. Candidates whose health condition has changed before the end of the report should notify ÖSYM with a petition. They may be asked to re-submit their reports when necessary.

Candidates developing health conditions who do not request a reader/marker or marker and can enter the exam building/hall without assistance, provided that they are carefully checked by the security guards at the entrance of the exam building by hand and/or detector, are allowed to bring the following items to the exam buildings/halls even if they are not listed in their Exam Entrance Document: medicines (limited in number/amount), compression bandages, crutches, splints, walkers, canes, neck braces, corsets, sitting rings, plasters, bandages, knee pads, eye drops, inhaler/pump/spray.

ATTENTION: Candidates who cannot mark (code) on the answer sheet will be given marker assistance upon request. Candidates who receive marker assistance in the exam are not allowed to mark (code) on the answer sheet. Candidates who mark (code) on the answer sheet in the exam, despite requesting marker assistance will be disqualified.

Candidates receiving marking assistance must answer the exam questions on their own (markers are not allowed to read the questions to the candidates). Candidates found to have received reading assistance from the marker despite requesting marker only will be disqualified.

RULES FOR CANDIDATES WHO WILL TAKE THE EXAM WITH MEDICATION, A SPECIAL INSTRUMENT, AND EQUIPMENT DUE TO HEALTH/DIABILITY

Candidates who are required to take the exam with medications, instruments, equipment and devices due to their health/disability will be allowed to do so in order to ensure exam comfort and enable them to perform their exams in more comfortable conditions. Candidates who need to have equipment that could jeopardise the exam security can use their devices in the exam halls, where ÖSYM takes the necessary measures to cut off all wired and wireless communication on the condition that they specify it in the Form. Exam halls and building entrances in exam buildings with such equipment will be video recorded using special cameras. Candidates who deny entering such exam buildings will be assigned to regular exam buildings, where they are not allowed to use such equipment during the exam. In this context, as a result of the requests stated on the form and the evaluations made by ÖSYM, the building/hall assignments of the candidates who will use the following instruments, equipment and devices in the exam will be made as per the following rules:

- 1- Candidates who will use an electronic magnifying glass / table lamp / Ileostomy Bag-Adapter / Braille Typewriter will take the exam in the exam halls, where ÖSYM will cut off all wired-wireless communication is cut off.
- 2- Candidates using pacemakers / paper bags / dark-tinted glasses will take the exam in the disabled exam halls.
- 3- Candidates using an insulin needle, pen, glucometer sensor, injector, syringe, glucometer will take the exam in the disabled exam halls after these instruments and devices are checked by the Deputy Exam Building Authority.
- 4- Candidates who need to have fruit juice and/or additional food (packaged) with them during the exam will take the exam in the disabled exam halls after their food packages are checked by the Deputy Exam Building Authority and will be able to have their food/drinks on their desks during the exam.
- 5- Candidates using an insulin pump will take the exam in the disabled exam halls after the insulin pump is checked by the Deputy Exam Building Authority.
- 6- Candidates with prosthesis / orthosis on them will take the exam in the disabled exam halls after the equipment is checked by the Deputy Exam Building Authority.
- 7- Candidates with a resistor/catheter on them will take the exam in the disabled exam halls after the equipment is checked by the Deputy Exam Building Authority.
- 8- Candidates who use a probe / towel / napkin / cloth / patient diaper will take the exam in the disabled exam halls.
- 9- Candidates who will bring medicine in a box / bottle to the exam will take it in the disabled exam halls
- 10- Candidates using Hearing Aids and Bionic Ears, if the earphones and devices can be separated from their bodies, will take the exam in the disabled exam halls with these devices. The devices will be left by the candidates at the locations indicated by the proctors in the exam hall before the exam starts, to be taken by the candidate after the exam is completed. Candidates with a hearing aid/bionic ear (cochlear implant) specified on their Exam Entrance Documents, who want these devices on them during the exam, will take the exam in exam halls where ÖSYM takes the necessary measures to cut off all wired and wireless communication. Candidates using wheelchairs (including battery powered ones) will take the exam in the disabled exam halls.
- 11- Candidates using non-electronic magnifying glasses will take the exam in the disabled exam halls.
- 12- Candidates using prismatic glasses / telescopic glasses will take the exam in the disabled exam halls. Candidates with an apparatus attached to the equipment will take the exam in exam halls where ÖSYM takes the necessary measures to cut off all wired and wireless communication.
- 13- Candidates using the abacus will take the exam in the disabled exam halls after the equipment is checked by the Deputy Exam Building Authority.
- 14- Candidates who use the Cube Stone / Embossed Writing Tablet and Pen / Whiteboard and Pen will take the exam in the disabled exam halls.
- 15- Candidates who use magnifying glasses will take the exam in the disabled exam halls after the equipment is checked by the Deputy Exam Building Authority. Candidates with an apparatus attached to their glasses will take the exam in exam halls where ÖSYM takes the necessary measures to cut off all wired and wireless communication.

GENERAL RULES AND REGULATIONS

RULE 1: Candidates with disabilities who use any electronic device/equipment due to their disability will take the exam in exam halls where ÖSYM takes the necessary measures to cut off all wired and wireless communication.

RULE 2: Candidates who will take the exam with non-electronic devices and devices mounted on the body will take the exam in the disabled exam halls.

RULE 3: When a candidate takes the exam with any instrument/equipment in the disabled exam hall, the Deputy Exam Building Authority will admit the candidate to the exam building after checking the instrument/equipment one by one.

RULE 4: Candidates assigned to exam buildings where ÖSYM takes the necessary measures to cut off all wired and wireless communication will bring their own instruments/devices they will need. Before the exam, the examiners will check these instruments and devices. The candidates will be able to use these instruments and devices in the exam on the condition that the examiners approve their use, confirming that there is no risk that will harm the security of the exam. Candidates who violate security will be denied access to the exam halls.

RULE 5: Candidates with disabilities/health problems must submit their petitions, specifying the features and properties of the equipment they want to use in the exam, to ÖSYM within the application period. ÖSYM will examine the features and properties of the equipment and, if necessary, can request additional information about it. ÖSYM then will decide whether to admit the candidate to the exam with the equipment in question. Candidates will not be admitted to the exam with equipment not approved by ÖSYM to be used in the exam.

7. CORRESPONDENCE WITH ÖSYM

Candidates must use the **General Petition** at the end of the guide in their correspondence with ÖSYM. For a petition to be taken into consideration, it must include the candidate's first name, family name (surname), address, signature, and document reference number which can be obtained from ÖSYM website at <https://tryos.osym.gov.tr>. Candidates must send the original petition to ÖSYM. Petitions sent to ÖSYM via fax will not be taken into consideration. ÖSYM can receive and/or respond to candidate petitions on the ÖSYM website at <https://tryos.osym.gov.tr>.

Candidates who want their exam results reviewed must apply to ÖSYM using the General Petition within 10 days (starting one day after the results are announced) after the results are announced electronically by ÖSYM. Objections to exam questions must be made in the same way within 3 working days from the exam date (*starting one day after the exam date*). Any objection to be made does not prevent the 10-day litigation period to file a lawsuit.

The score review fee must be paid to ÖSYM's bank account at the Republic of Türkiye Halkbank Ankara Institutional Branch with the IBAN No. TR40 0001 2009 4520 0044 0002 07, and the receipt must be attached to the petition (Please note that exam fee must not be deposited to this account.). The petition must be sent to ÖSYM Exam Services Department at 06800 Bilkent/Ankara. In the calculation of the duration, the date of entry into the ÖSYM General Documents will be taken as a basis. Objections made after the deadline and petitions not including information such as the candidate's ID number, address, document reference number etc. and not having a bank receipt attached will not be taken into consideration. Fees for various requests are specified in the announcement "Submission of Petitions and Fees" published on the ÖSYM website.

In accordance with Law No. 6114, the exam booklets used in the exams are destroyed 6 months after the announcement of the exam results, and the answer sheets after 1 year. If the images of exam booklets, answer sheets and other exam documents are transferred to a secure electronic environment,

they can be destroyed without waiting for these periods. The documents transferred to the electronic environment in this way are regarded as the originals of the exam documents and can be used for all kinds of procedures and activities. The original or copy of any exam documents in ÖSYM cannot be shown or given to any person or institution, including the candidate, unless otherwise decided by the judicial organs. However, in line with the announcement “Submission of Petitions and Fees”, candidates can examine the image of the exam booklets and answer sheets they used in the exam at ÖSYM (Ankara) for each session separately in return for a fee before the end of the destruction period as per Paragraph 4 of Article 7 of Law No. 6114.

Ankara Courts and Enforcement Offices are authorized to resolve disputes related to the exam.

8. CANDIDATES WHO HAVE CHANGES IN IDENTITY/CONTACT/OTHER INFORMATION

Candidates, after the application period for the exam is complete, will not notify ÖSYM with a petition that they want to change their identity information (except for the changes in the "nationality" section of the identity information), exam information or contact information. Candidates who want to make changes in such information will make the changes they want through the ÖSYM system in line with the explanations available on the ÖSYM website <https://tryos.osym.gov.tr>. All changes that can be made by the candidate on the website <https://tryos.osym.gov.tr> can only be made between the dates to be set by ÖSYM.

Candidates with Changes in Their Identity Information: Candidates whose identity information has changed after applying for the exam must first make this change in the Central Population Management System (MERNİS) of the General Directorate of Population and Citizenship Affairs. These changes can only be made by the candidate at the <https://tryos.osym.gov.tr> address of ÖSYM after they are made at MERNİS. If this change is made on the update page of the exam, it will be reflected in the activities and procedures related to this exam. Changes made on the My Profile page are not reflected in the relevant exam.

The exam results of the candidates who have changed their registered identity information in the ÖSYM system are not rearranged according to the changed identity information.

Candidates with Changes in the “NATIONALITY” Section in Their Identity Information: Candidates who want to make changes regarding their nationality after applying for the exam, who have nationality information in MERNİS, will have this change made in MERNİS first. These changes can only be made by the candidate at the <https://tryos.osym.gov.tr> address of ÖSYM after they are made at MERNİS. Candidates who do not have nationality information in MERNİS will apply to ÖSYM by attaching the relevant official document to the General Petition. Candidates who have changed their nationality information must write (code) Identity Number in the Exam Entrance Documents on their answer sheets.

Photograph Change: Candidates wishing to change their photograph taken at an application centre and saved in the ÖSYM system, but **do not have a Turkish Identity Card with Photograph** must apply to ÖSYM within the application period (*ÖSYM document record is taken as a basis for the duration calculation. Petitions received by ÖSYM after the deadline are not taken into consideration.*):

- 1) General Petition,
- 2) One passport size photo taken within the last 3 months (TR/FR/TR-YÖS Number must be written on the back of the photograph.),
- 3) Document stating the reason for the request to change the photograph (if any)

If the candidate's request is approved by ÖSYM, the photograph change will be made at the ÖSYM

Exam Coordination Offices between the dates notified by ÖSYM to the candidate by SMS.

Candidates who have not yet obtained the Turkish Identity Card with Photograph will be able to update their photographs in the system with their photographs on their Turkish Identity Card through the system without going to the ÖSYM Exam Coordination Offices if they obtain a Turkish Identity Card with Photograph from the Population Directorates.

The identity card photographs of candidates who hold a Turkish Identity Card with Photograph used in the application cannot be changed by ÖSYM. The photographs of such candidates in the system can be updated if they update their photographs on their Turkish Identity Card.

Candidates with Changes in Their Contact Information: Candidates wishing to change/revise their contact information will be able to do so at <https://tryos.osym.gov.tr>.

Candidates with Changes in Other Information: Candidates wishing to change/revise their information regarding the exam will be able to do so at <https://tryos.osym.gov.tr>. If this change is made on the update page of the exam, it will be reflected in the activities and procedures related to this exam. Changes made on the My Profile page are not reflected in the relevant exam.

All changes that can be made by the candidate on the ÖSYM website <https://tryos.osym.gov.tr> can only be between the dates to be set by ÖSYM.

Changes made by the candidate on ÖSYM website <https://tryos.osym.gov.tr> will be reflected in the activities and procedures related to this exam. Changes made on the My Profile page are not reflected in the relevant exam.

Population registration samples and the residence and address documents obtained by candidates through their e-Government passwords on the e-Government Gateway will be approved following a verification at <https://www.turkiye.gov.tr/nufus-ve-vatandaslik-isleri-genel-mudurlugu>.

9. INTERNET ACCESS PASSWORD

Candidates who apply at an application centre are given a temporary password free of charge. The password is kept in the system as irreversible and encrypted. It is not possible for anyone other than the given candidate to know, see or obtain the password. Responsibility for all activities carried out using the password belongs entirely to the candidate. The candidates can carry out activities such as obtaining their Exam Entrance Document and score reports. The password must be carefully protected by the candidate and never be shared with anyone else. Candidates who have lost or forgotten their internet access password can acquire it free of charge from the ÖSYM website. For this, they must enter the "Forgot Password" section from the specified internet address, and answer the questions asked here correctly (*The answers given to the questions must be the same as the information given when changing the password in the system before*). Candidates who cannot re-acquire their internet access password in this way because they cannot answer the questions correctly, have to personally apply to the ÖSYM Exam Coordination Offices or the Application Centres authorized by ÖSYM with their valid identity documents for the exam and acquire their new password in return for a fee. No one other than the candidate can acquire a password on behalf of the candidate.

10. PAYMENT OF THE EXAM FEE

The exam fee will be paid by credit card/debit card at ÖSYM website using the "PAYMENTS" menu under "e-TRANSACTIONS". Exam fees cannot be paid at banks.

Exam fee payment procedures end at 23:59 Türkiye local time. The application information of the candidates who do not pay the exam fee in due time will be cancelled/deleted.

ÜLKELER

| Ülke Adı | Name of country |
|-----------------------------|----------------------------|
| AFGANİSTAN | AFGHANISTAN |
| ALMANYA | GERMANY |
| AMERİKA BİRLEŞİK DEVLETLERİ | UNITED STATES OF AMERICA |
| ANDORRA | ANDORRA |
| ANGOLA | ANGOLA |
| ANTİGUA VE BARBUDA | ANTIGUA AND BARBUDA |
| ARJANTİN | ARGENTINA |
| ARNAVUTLUK | ALBANIA |
| AVUSTRALYA | AUSTRALIA |
| AVUSTURYA | AUSTRIA |
| AZERBAYCAN | AZERBAIJAN |
| BAHAMALAR | BAHAMAS |
| BAHREYN | BAHRAIN |
| BANGLADEŞ | BANGLADESH |
| BARBADOS | BARBADOS |
| BELARUS | BELARUS |
| BELÇİKA | BELGIUM |
| BELİZE | BELIZE |
| BENİN | BENIN |
| BİRLEŞİK ARAP EMİRLİKLERİ | UNITED ARAB EMIRATES |
| BİRLEŞİK KRALLIK | UNITED KINGDOM |
| BOLİVYA | BOLIVIA |
| BOSNA-HERSEK | BOSNIA AND HERZEGOVINA |
| BOTSVANA | BOTSWANA |
| BREZİLYA | BRAZIL |
| BRUNEY DARUSSELAM | BRUNEI DARUSSALAM |
| BULGARİSTAN | BULGARIA |
| BURKİNA FASO | BURKINA FASO |
| BURUNDİ | BURUNDI |
| BUTAN | BHUTAN |
| CABO VERDE | CABO VERDE |
| CEZAYİR | ALGERIA |
| CİBUTİ | DJIBOUTI |
| ÇAD | CHAD |
| ÇEK CUMHURİYETİ | CZECH REPUBLIC |
| ÇİN HALK CUMHURİYETİ | PEOPLE'S REPUBLIC OF CHINA |
| ÇİN CUMHURİYETİ (TAYVAN) | CHINA TAIWAN |
| DANİMARKA | DENMARK |
| DOĞU TİMOR | TIMOR-LESTE |
| DOMİNİK CUMHURİYETİ | DOMINICAN REPUBLIC |
| DOMİNİKA | DOMINICA |
| EKVATOR | ECUADOR |
| EKVATOR GİNESİ | EQUATORIAL GUINEA |
| EL SALVADOR | EL SALVADOR |
| ENDONEZYA | INDONESIA |
| ERITRE | ERITREA |
| ERMENİSTAN | ARMENIA |
| ESTONYA | ESTONIA |
| ESVATİNİ | ESWATINI |
| ETİYOPYA | ETHIOPIA |
| FAS | MOROCCO |

ÜLKELER

| Ülke Adı | Name of country |
|----------------------------------|---------------------------------------|
| FİJİ | FIJI |
| FİLİPİNLER | PHILIPPINES |
| FİLİSTİN | PALESTINE |
| FİNLANDİYA | FINLAND |
| FRANSA | FRANCE |
| GABON | GABON |
| GAMBİYA | GAMBIA |
| GANA | GHANA |
| GİNE | GUINEA |
| GİNE-BİSAU | GUINEA-BISSAU |
| GRENADA | GRENADA |
| GUATEMALA | GUATEMALA |
| GUYANA | GUYANA |
| GÜNEY AFRİKA | SOUTH AFRICA |
| GÜNEY SUDAN CUMHURİYETİ | REPUBLIC OF SOUTH SUDAN |
| GÜRCİSTAN | GEORGIA |
| HAİTİ | HAITI |
| HIRVATİSTAN | CROATIA |
| HİNDİSTAN | INDIA |
| HOLLANDA | NETHERLANDS |
| HONDURAS | HONDURAS |
| IRAK | IRAQ |
| İRAN | IRAN |
| İRLANDA | IRELAND |
| İSPANYA | SPAIN |
| İSRAİL | ISRAEL |
| İSVEÇ | SWEDEN |
| İSVİÇRE | SWISS CONFEDERATION |
| İTALYA | ITALY |
| İZLANDA | ICELAND |
| JAMAYKA | JAMAICA |
| JAPONYA | JAPAN |
| KAMBOÇYA | CAMBODIA |
| KAMERUN | CAMEROON |
| KANADA | CANADA |
| KARADAĞ | MONTENEGRO |
| KATAR | QATAR |
| KAZAKİSTAN | KAZAKHSTAN |
| KENYA | KENYA |
| KIRGIZİSTAN | KYRGYZSTAN |
| KİRİBATİ | KIRIBATI |
| KOLOMBİYA | COLOMBIA |
| KOMORLAR | COMOROS |
| KONGO | CONGO |
| KONGO DEMOKRATİK CUMHURİYETİ | DEMOCRATIC REPUBLIC OF CONGO |
| KORE CUMHURİYETİ | REPUBLIC OF KOREA |
| KORE DEMOKRATİK HALK CUMHURİYETİ | DEMOCRATIC PEOPLE'S REPUBLIC OF KOREA |
| KOSOVA | KOSOVO |
| KOSTA RİKA | COSTA RICA |
| KOTDİVUAR | COTE D'IVORIE |
| KUVEYT | KUWAIT |

ÜLKELER

| Ülke Adı | Name of country |
|-------------------------------|-------------------------------------|
| KUZEY KIBRIS TÜRK CUMHURİYETİ | TURKISH REPUBLIC OF NORTHERN CYPRUS |
| KUZEY MAKEDONYA | NORTH MACEDONIA |
| KÜBA | CUBA |
| LAOS DEM CUM. | LAOS DEM REP. |
| LESOTHO | LESOTHO |
| LETONYA | LATVIA |
| LİBERYA | LIBERIA |
| LİBYA | LIBYA |
| LİHTENŞTAYN | LIECHTENSTEIN |
| LİTVANYA | LITHUANIA |
| LÜBNAN | LEBANON |
| LÜKSEMBURG | LUXEMBOURG |
| MACARİSTAN | HUNGARY |
| MADAGASKAR | MADAGASCAR |
| MALAVİ | MALAWI |
| MALDİVLER | MALDIVES |
| MALEZYA | MALAYSIA |
| MALİ | MALI |
| MALTA | MALTA |
| MARŞAL ADALARI | MARSHALL ISLANDS |
| MEKSİKA | MEXICO |
| MISIR | EGYPT |
| MİKRONEZYA | MICRONESIA |
| MOĞOLİSTAN | MONGOLIA |
| MOLDOVA | MOLDOVA |
| MONAKO | MONACO |
| MORİTANYA | MAURITANIA |
| MORİTYUS | MAURITIUS |
| MOZAMBİK | MOZAMBIQUE |
| MYANMAR | MYANMAR |
| NAMİBYA | NAMIBIA |
| NAURU | NAURU |
| NEPAL | NEPAL |
| NİJER | NIGER |
| NİJERYA | NIGERIA |
| NİKARAGUA | NICARAGUA |
| NORVEÇ | NORWAY |
| ORTA AFİRİKA CUM. | CENTRAL AFRICAN REP. |
| ÖZBEKİSTAN | UZBEKISTAN |
| PAKİSTAN | PAKISTAN |
| PALAU | PALAU |
| PANAMA | PANAMA |
| PAPUA YENİ GİNE | PAPUA NEW GUINEA |
| PARAGUAY | PARAGUAY |
| PERU | PERU |
| POLONYA | POLAND |
| PORTEKİZ | PORTUGAL |
| ROMANYA | ROMANIA |
| RUANDA | RWANDA |
| RUSYA FEDERASYONU | RUSSIAN FEDERATION |
| SAINT KİTTS VE NEVİS | SAINT KITTS AND NEVIS |

ÜLKELER

| Ülke Adı | Name of country |
|------------------------------|----------------------------------|
| SAİNT LUCİA | SAINT LUCIA |
| SAİNT VİNCENT VE GRENADİNLER | SAINT VINCENT AND THE GRENADINES |
| SAMOA | SAMOA |
| SAN MARİNO | SAN MARINO |
| SAO TOME VE PRİNSİPE | SAO TOME AND PRINCIPE |
| SENEGAL | SENEGAL |
| SEYŞELLER | SEYCHELLES |
| SİRBİSTAN | SERBIA |
| SİERRA LEONE | SIERRA LEONE |
| SİNGAPUR | SINGAPORE |
| SLOVAK CUMHURİYETİ | SLOVAK REPUBLIC |
| SLOVENYA | SLOVENIA |
| SOLOMON ADALARI | SOLOMON ISLANDS |
| SOMALİ | SOMALIA |
| SRİ LANKA | SRI LANKA |
| SUDAN | SUDAN |
| SURİNAM | SURINAME |
| SURİYE | SYRIA |
| SUUDİ ARABİSTAN | SAUDI ARABIA |
| ŞİLİ | CHILE |
| TACİKİSTAN | TAJIKISTAN |
| TANZANYA | TANZANIA |
| TAYLAND | THAILAND |
| TOGO | TOGO |
| TONGA | TONGA |
| TRİNİDAD VE TOBAGO | TRINIDAD AND TOBAGO |
| TUNUS | TUNISIA |
| TUVALU | TUVALU |
| TÜRKİYE CUMHURİYETİ | REPUBLIC OF TURKIYE |
| TÜRKMENİSTAN | TURKMENISTAN |
| UGANDA | UGANDA |
| UKRAYNA | UKRAINE |
| UMMAN | OMAN |
| URUGUAY | URUGUAY |
| ÜRDÜN | JORDAN |
| VANUATU | VANUATU |
| VATİKAN | VATICAN |
| VENEZUELA | VENEZUELA |
| VİETNAM | VIETNAM |
| YEMEN | YEMEN |
| YENİ ZELANDA | NEW ZELAND |
| YUNANİSTAN | GREECE |
| ZAMBİYA | ZAMBIA |
| ZİMBABVE | ZIMBABWE |
| DİĞER | OTHER |

Genel Amaçlı Dilekçe

ÖLÇME, SEÇME VE YERLEŞTİRME MERKEZİ BAŞKANLIĞINA

Bilkent / ANKARA

Aşağıda belirtmiş olduğum taleplerimle ilgili olarak gerekli işlemin yapılmasını arz ederim.

... / ... /

(İmza)

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|-----------------------------|------------|--|---|--|--|---|--|------|------|--|--|--|-------------------------|----|
| T.C. Kimlik / Y.U. Numarası | | | | | | | | | | | | | Evrak Referans Numarası | |
| Adı ve Soyadı | | | | | | | | | | | | | Sınav Adı / Yılı | |
| Baba Adı | | | | | | | | | | | | | Sınav Dönemi | |
| Doğum Yeri | | | | | | | | | | | | | Telefon No | |
| Doğum Tarihi | | | / | | | / | | | | | | | E-posta | @ |
| Yazışma Adresi | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| | Posta Kodu | | | | | | | | İlçe | | | | | İl |
| | | | | | | | | Semt | | | | | | |

[illegible]

DİKKAT:

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Aşağıdaki durumlarda dilekçe yazılmayacak, bu bilgilerdeki değişiklikler, öngörülen süreler içerisinde internet ortamında adayın kendisi tarafından gerçekleştirilecektir.

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b- Sınava ilişkin bilgilerde değişiklik isteği*
c- İletişim bilgilerinde değişiklik isteği*

* ÖSYM'nin <https://ais.osym.gov.tr> *İnternet* adresinden aday tarafından yapılan bilgi değişiklikleri, ilgili sınavın "**Güncelleme**" sayfasından yapıldığı takdirde ilgili sınav ile ilgili işlemlere yansıtılır. "**Profilim**" sayfasından yapılan değişiklikler ilgili sınava yansıtılmaz.

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